



City of Rancho Palos Verdes Rancho Palos Verdes ADA Assessment



Facility Report with Photos

Program ID: # SE - City Manager Office



Reporting: 21 of 4367 Rcds

Location: Photo # City Hall 1 Field Condition

AA.05 - Reasonable Modifications - The public has not been informed that reasonable modifications to a program, service and/or activity is possible.

Existing Condition:

Corrective Action

established.

1991 ADAAG -

2004 ADAAG -

2007 CBC

Other 28 CFR 35.130(b)(7) -Classification **DOJ Location Type:** Use: PV Severity: Level of Difficulty Low

Author: Vaish, B

Costs and Funding

1 EA Qty ...Of:

Total Cost \$0

Funding Received

Status Update (check one)

Status Not Complete As of 05/09/2013

-Classification

- Implementation Plan Nbr:

Priority:

6/30/2019

I ow

DBB

Reported By Completed □ In Progress □ Not Complete □ As of

Planned Completion

Keynote 2



Location: Photo # City Hall

Field Condition

AA.06 - Process for Determining Modifications - The programs, services and/or activities do not have a process for determining if a modification would change the nature of the program, service and/or activity.

AA05 - Reasonable Modifications - Inform the public once a plan with procedures

to make reasonable modifications to a program, service and/or activity is

Additional Comments: Absorb corrective action costs with operations.

Existing Condition:

1991 ADAAG -

2004 ADAAG -

Costs and Funding

Qty ...Of:

Total Cost

2007 CBC

Other 28 CFR 35.130(b)(7)

1 EA

\$0

DOJ Location Type: PV Use: Severity:

Βv

- Implementation

Level of Difficulty

Plan Nbr: DBB

Priority:

Planned Completion

Status Not Complete As of 05/09/2013

Reported By

Corrective Action

AA06 - Process for Determining Modifications - Develop a procedure to help determine when modifications will change the nature of the program, service and/or activity.

Additional Comments: Absorb corrective action costs with operations.

Status Update (check one)

Funding Received

Completed □ In Progress □ Not Complete □ As of □

Ву

6/30/2019





City of Rancho Palos Verdes Rancho Palos Verdes ADA Assessment



Facility Report with Photos

Program ID: # SE - City Manager Office



Reporting: 21 of 4367 Rcds

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Location: Photo # City Hall 1 Field Condition

AC.02 - Visually Communicated Materials - Content of visually communicated materials is not available in a simple and easy to understand language for persons with learning disabilities.

Existing Condition:

1991 ADAAG -

2004 ADAAG -

2007 CBC

Other 28 CFR 35.160(a)(1) -Classification **DOJ Location Type:** Use: PV Severity: Level of Difficulty Low

Author: Vaish, B

Corrective Action

AC02 - Visually Communicated Materials - Make available content of visually communicated materials in a simple and easy to understand language for persons with learning disabilities.

Additional Comments: Absorb corrective action costs with operations.

Costs and Funding

1 EA Qty ...Of:

Total Cost \$0

Funding Received

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of

Plan Nbr: DBB Priority:

Planned Completion 6/30/2019 Status Not Complete As of 05/09/2013

Reported By

- Implementation

Βv

Keynote



Location: Photo # City Hall

Field Condition

AC.06B - Teletypewriter (TTY) Device - The program, service, and/or activity does not have a Teletypewriter (TTY) Device.

AC06B - Teletypewriter (TTY) Device - Provide a Teletypewriter (TTY) Device.

Additional Comments: Absorb corrective action costs with operations.

Existing Condition:

Corrective Action

1991 ADAAG -

2004 ADAAG

Costs and Funding

Funding Received

Qty ...Of:

Total Cost

2007 CBC

Other 28 CFR 35.161(a) -Classification

DOJ Location Type:

PV Use:

Severity:

Level of Difficulty Moderate to High

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Ву

Reported By

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of □

1 EA

\$3,600

\$0



City of Rancho Palos Verdes Rancho Palos Verdes ADA Assessment



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Program ID: # SE - City Manager Office



Author: Vaish, B

Reporting: 21 of 4367 Rcds

Location: Photo # City Hall

Field Condition

AC.07B - Teletypewriter (TTY) Device Access to Emergency Number(s) - The program, service, and/or activity does not provide direct Teletypewriter (TTY) Devices to emergency number(s).

Existing Condition:

1991 ADAAG -

2004 ADAAG -

2007 CBC

Other 28 CFR 35 162 -Classification

DOJ Location Type:

Use: PV

Severity:

Level of Difficulty Moderate to High

DBB

Corrective Action

AC07B - Teletypewriter (TTY) Device Access to Emergency Number(s) - Provide a direct Teletypewriter (TTY) Device to emergency number(s).

Additional Comments: Absorb corrective action costs with operations.

Costs and Funding

1 EA Qty ...Of:

Total Cost \$3.600

Funding Received \$0

Status Update (check one)

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Reported By

- Implementation Plan Nbr:

Completed □ In Progress □ Not Complete □ As of Βv

Keynote 6



Location: Photo # City Hall

Field Condition

AC.08 - Activated Alarm Awareness - There is no means of assuring that persons with auditory disabilities are made aware of an activated alarm.

AC08 - Activated Alarm Awareness - Develop a plan to ensure persons with

Additional Comments: Absorb corrective action costs with operations.

auditory disabilities are made aware of an activated alarm.

Existing Condition:

Corrective Action

1991 ADAAG -

2004 ADAAG -

Costs and Funding

Funding Received

2007 CBC

Qty ...Of:

Total Cost

Other 28 CFR 35.160(b)(2) **Classification**

DOJ Location Type:

PV Use: Severity:

Level of Difficulty

Low

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Ву

Reported By

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of □

1 EA

\$0

\$0





City of Rancho Palos Verdes Rancho Palos Verdes ADA Assessment



Facility Report with Photos

Program ID: # SE - City Manager Office



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(5.	

Reporting: 21 of 4367 Rcds

Location: Photo # City Hall

-Field Condition

AD.02A - Ensuring Accessible Web Pages - A process is not in place to ensure that all new and modified web pages and content are accessible.

Existing Condition:

1991 ADAAG -

2004 ADAAG -

2007 CBC

Other 36 CFR 1194 2 -Classification **DOJ Location Type:** Use: PV Severity: Level of Difficulty Low

Author: Vaish, B

-Corrective Action

AD02A - Ensuring Accessible Web Pages - Establish a process to ensure that all new and modified web pages and content are accessible.

Additional Comments: Absorb corrective action costs with operations.

Costs and Funding

1 EA Qty ...Of:

Total Cost \$0

Funding Received

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of

- Implementation Plan Nbr:

Priority:

Planned Completion 6/30/2019

DBB

Status Not Complete As of 05/09/2013

Reported By

-Classification

Βv

Keynote 8



Location: Photo # City Hall

Field Condition

AD.02B - Review of HTML - The web page review process does not account for a review of the HTML of all new web pages to ensure that accessible elements are used, including alt tags, long descriptions, and captions, as needed.

AD02B - Review of HTML - Revise the web page review process to include the

HTML for all new web pages to ensure that accessible elements are used,

Additional Comments: Absorb corrective action costs with operations.

including alt tags, long descriptions, and captions, as needed.

Existing Condition:

Corrective Action

1991 ADAAG -

2004 ADAAG -

2007 CBC

Costs and Funding

Funding Received

Qty ...Of:

Total Cost

Other 36 CFR 1194 22 **DOJ Location Type:**

PV Use: Severity:

Level of Difficulty

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion

Status Not Complete As of 05/09/2013

Ву

6/30/2019

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Reported By

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of □

1 EA

\$0

\$0





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Location: Photo # City Hall 1 Field Condition

AD.02C - Web Page Review of Images - The web page review process does not account for a review of web page images, including photos, graphics, scanned images, or image maps to ensure that alt tags and/or long descriptions for each are provided.

Existing Condition:

Corrective Action

1991 ADAAG -

2004 ADAAG -

2007 CBC

Costs and Funding

Funding Received

Status Update (check one)

Qty ...Of:

Total Cost

Other 36 CFR 1194.22(a)

1 EA

\$0

Completed □ In Progress □ Not Complete □ As of

-Classification **DOJ Location Type:** Use: PV Severity: Level of Difficulty Low

Author: Vaish, B

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Βy

Reported By

-Classification

Keynote 10



Location: Photo # City Hall

Field Condition

AD.02D - Review of Online Forms and Tables - The web page review process does not account for a review of online forms and tables to ensure those elements are accessible

AD02C - Web Page Review of Images - Revise the web page review process to

include web page images, including photos, graphics, scanned images, or image maps to ensure that alt tags and/or long descriptions for each are provided.

Additional Comments: Absorb corrective action costs with operations.

Existing Condition:

1991 ADAAG -

2004 ADAAG -

2007 CBC

Costs and Funding

Qty ...Of:

Total Cost

Other 36 CFR 1194.22(n) **DOJ Location Type:** PV Use: Severity:

- Implementation

Level of Difficulty

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

I ow

Reported By

Corrective Action

AD02D - Review of Online Forms and Tables - Revise the web page review process to include online forms and tables to ensure those elements are accessible.

Additional Comments: Absorb corrective action costs with operations.

Status Update (check one)

Funding Received

Completed □ In Progress □ Not Complete □ As of □

1 EA

\$0

Βv





City of Rancho Palos Verdes Rancho Palos Verdes ADA Assessment



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Location: Photo # City Hall

Field Condition

AD.02E - HTML or Text-based Formatting of Documents - The web page review process does not account for a review of documents being posted on the website to ensure that the documents are provided in HTML or a text-based format (even if the document is also provided in another format, such as Portable Document

Existing Condition:

Corrective Action

1991 ADAAG -

2004 ADAAG -

2007 CBC

Costs and Funding

Funding Received

Qty ...Of:

Total Cost

Other 36 CFR 1194.22(k) -Classification **DOJ Location Type:** Use: PV Severity: Level of Difficulty Low

Author: Vaish, B

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion

6/30/2019

Status Not Complete As of 05/09/2013

Reported By

-Classification

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of

1 EA

\$0

Βv

Keynote 12



Location: Photo # City Hall

Field Condition

AD.03 - Existing Web Content - A plan is not in place to make existing web content more accessible.

AD02E - HTML or Text-based Formatting of Documents - Revise the web page

is also provided in another format, such as Portable Document Format (PDF)).

Additional Comments: Absorb corrective action costs with operations.

review process to include documents being posted on the website to ensure that the documents are provided in HTML or a text-based format (even if the document

Existing Condition:

1991 ADAAG -

2004 ADAAG

2007 CBC

Other 36 CFR 1194 2 **DOJ Location Type:** PV Use: Severity: Level of Difficulty I ow

Corrective Action

AD03 - Existing Web Content - Establish a process to review existing web content and make corrections, if any, to ensure the site is more accessible.

Additional Comments: Absorb corrective action costs with operations.

Costs and Funding Qty ...Of:

Total Cost \$0 **Funding Received**

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of □

1 EA

- Implementation Plan Nbr:

Priority:

DBB

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Reported By

Βv





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Location: Photo # City Hall 1 Field Condition

AD.04 - Request for Accessible Information - Web pages made available to the public do not provide a way for visitors to request accessible information or services by not posting a telephone number or e-mail address for such requests.

AD04 - Request for Accessible Information - Revise web pages made available to

the public to provide a way for visitors to request accessible information or services

by posting a telephone number or e-mail address for such requests.

Additional Comments: Absorb corrective action costs with operations.

Existing Condition:

Corrective Action

1991 ADAAG -

2004 ADAAG -

Costs and Funding

Funding Received

Status Update (check one)

Qty ...Of:

Total Cost

2007 CBC

Other 28 CFR 35.160(a)(1)

1 EA

\$0

Completed □ In Progress □ Not Complete □ As of

-Classification **DOJ Location Type:** Use: PV Severity:

Author: Vaish, B

Moderate

- Implementation

Level of Difficulty

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Βy

Reported By

Keynote 14



Location: Photo # City Hall

Field Condition

AE.02 - Staff Awareness - Enabling Participation - Staff members who have contact with members of the public, including persons with a disability, are not aware of the department's obligations and policies that enable participation in the department's programs, services and/or activities.

AE02 - Staff Awareness - Enabling Participation - Inform staff members who have

contact with members of the public, including persons with a disability, of the department's obligations and policies that enable participation in the department's

Additional Comments: Absorb corrective action costs with operations.

Existing Condition:

Corrective Action

programs, services and/or activities.

1991 ADAAG -

2004 ADAAG -

2007 CBC

Other 28 CFR 35.130(b)(7) -Classification **DOJ Location Type:**

PV Use:

Severity:

Level of Difficulty I ow

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Reported By

Total Cost

Qty ...Of:

\$0

Funding Received

Costs and Funding

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of □

1 EA

Βv





City of Rancho Palos Verdes Rancho Palos Verdes ADA Assessment



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L	public, including per the basis of the ADA Existing Condition:
	-Corrective Action
	AE03 - ADA Trainin will be informed abo
	Additional Commen

Reporting: 21 of 4367 Rcds

15

Location: Photo # City Hall 1 -Field Condition

AE.03 - ADA Training - Staff members who have contact with members of the public, including persons with a disability, have not been informed or trained about the basis of the ADA

AE03 - ADA Training - A qualified trainer will train staff members and volunteers

Additional Comments: Absorb corrective action costs with operations.

will be informed about the basis of the ADA.

1991 ADAAG -

2004 ADAAG -

2007 CBC

Costs and Funding

Funding Received

Other

Qty ...Of:

Total Cost

-Classification **DOJ Location Type:** Use: PV Severity: Level of Difficulty Low

Author: Vaish, B

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Reported By

Classification

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of

1 EA

\$0

Βv

Keynote 16



Location: Photo # City Hall

Field Condition

AE.04 - Effective Communication Training - Staff members who have contact with members of the public, including persons with a disability, have not been trained on effective means of communication, including the use of auxiliary aids and services.

Existing Condition:

Corrective Action

aids and services.

1991 ADAAG -

2004 ADAAG

2007 CBC

Other 28 CFR 35.160(a)(1)

1 EA

\$0

\$0

DOJ Location Type:

PV Use: Severity:

Level of Difficulty Low to Moderate

- Implementation

DBB Plan Nbr:

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

By

Reported By

Additional Comments: Absorb corrective action costs with operations.

AE04 - Effective Communication Training - Train staff members and inform

volunteers about effective means of communication, including the use of auxiliary

Funding Received

Costs and Funding

Qty ...Of:

Total Cost

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of





City of Rancho Palos Verdes Rancho Palos Verdes ADA Assessment



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Program ID: # SE - City Manager Office



Author: Vaish, B

Low to Moderate

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17

Location: City Hall

Field Condition

AE.05 - Interaction and Integration Encouragement - Staff members who have contact with members of the public, including persons with a disability, have not been trained to encourage the interaction and integration of persons with disabilities into programs provided to the general public, appropriate to a

Existing Condition:

Corrective Action

person's level of need.

1991 ADAAG -

2004 ADAAG -

Costs and Funding

Funding Received

Qty ...Of:

Total Cost

2007 CBC

Other 28 CFR 35.130(d) -Classification **DOJ Location Type:** Use: PV

Level of Difficulty

Severity:

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Reported By

-Classification

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of

1 EA

\$0

Βy

Keynote 18



Location: Photo # City Hall

Field Condition

Photo #

AE.07 - New Staff Member Orientation - New staff member orientation does not provide information about the ADA and a public entity's responsibility to provide programs, services, activities and facilities without barriers or discrimination.

AE05 - Interaction and Integration Encouragement - Train staff members and

Additional Comments: Absorb corrective action costs with operations.

inform volunteers on methods to encourage interaction and integration of persons with disabilities into programs provided to the general public, appropriate to a

Existing Condition:

Corrective Action

1991 ADAAG -

2004 ADAAG -

2007 CBC

Costs and Funding

Qty ...Of:

Total Cost

Other 28 CFR 35.130(a) **DOJ Location Type:** PV Use: Severity: Level of Difficulty I ow

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Βv

Reported By

Additional Comments: Absorb corrective action costs with operations.

AE07 - New Staff Member Orientation - Revise new staff member orientation to

include information about the ADA and a public entity's responsibility to provide programs, services, activities and facilities without barriers or discrimination.

Funding Received

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of _

1 EA

\$0





City of Rancho Palos Verdes Rancho Palos Verdes ADA Assessment



Facility Report with Photos

Program ID: # SE - City Manager Office

Author: Vaish, B

Reporting: 21 of 4367 Rcds

19

Location: Photo # City Hall

Field Condition

AE.08 - Periodic Training and Updates - Staff members are not provided with periodic training and updates in the availability of auxiliary aids and services, and how to respond to requests for reasonable accommodation.

Existing Condition:

1991 ADAAG -

2004 ADAAG -

2007 CBC

Other 28 CFR 35.160(b) -Classification

DOJ Location Type:

Use: PV

Severity:

Level of Difficulty Low to Moderate

Corrective Action

AE08 - Periodic Training and Updates - Provide staff members with periodic training and updates on the availability of auxiliary aids and services, and how to respond to requests for reasonable accommodation.

Additional Comments: Absorb corrective action costs with operations.

Costs and Funding

1 EA Qty ...Of:

Total Cost \$0

Funding Received

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Reported By

Βv

Keynote 20



Location: Photo # City Hall

Field Condition

1

AE.09 - Training on Website Accessibility - Staff members and contractors responsible for web page and content development have not completed training on website accessibility.

AE09 - Website Accessibility Training - Train staff members and inform contractors

Additional Comments: Absorb corrective action costs with operations.

Existing Condition:

Corrective Action

on procedures for website accessibility.

1991 ADAAG -

2004 ADAAG -

2007 CBC

Costs and Funding

Funding Received

Qty ...Of:

Total Cost

Other 36 CFR 1194 22 -Classification

DOJ Location Type:

PV Use:

Severity:

Level of Difficulty Low to Moderate

- Implementation

Plan Nbr: DBB

Priority:

Planned Completion 6/30/2019

Status Not Complete As of 05/09/2013

Βv

Reported By

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of □

1 EA

\$0





City of Rancho Palos Verdes Rancho Palos Verdes ADA Assessment



By_

Facility Report with Photos

Program ID: # SE - City Manager Office

Author: Vaish, B -Classification Field Condition 1991 ADAAG -AE.11 - Complaint of Non-Compliance - Staff members are not aware of what to DOJ Location Type: do if a complaint alleging non-compliance is received. 2004 ADAAG -**Existing Condition:** Use: PV Severity: 2007 CBC Level of Difficulty Low to Moderate Other 28 CFR 35.171 - Implementation Plan Nbr: DBB -Corrective Action Costs and Funding AE11 - Complaint of Non-Compliance - Inform staff members and volunteers of Priority: 1 EA Qty ...Of: what to do if a complaint alleging non-compliance is received. Additional Comments: Absorb corrective action costs with operations. **Total Cost** \$0 **Planned Completion** 6/30/2019 Status Not Complete As of 05/09/2013 **Funding Received** \$0 Reported By

Status Update (check one)

Completed □ In Progress □ Not Complete □ As of _

Location: Photo # City Hall

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